

Terms of Reference 2013, Child Sexual Exploitation Sub Group

1 Introduction

The Child Sexual Exploitation sub group (CSE) has been established as a sub group of the Safeguarding Children Partnership Board Children (SCPBC) in Jersey. The Safeguarding Partnership Board Children will co-ordinate work in Jersey to safeguard children and monitor and challenge the effectiveness of Jersey arrangements.

2 Purpose of the Sub Group

The role of the CSE is to agree and deliver an annual work programme that delivers the Board's Business Plan by:

1. Considering the implementation of the recommendations in the House of Commons: Home Affairs Select Committee: Child Sexual Exploitation and the response to localised grooming report June 2013
<http://www.publications.parliament.uk/pa/cm201314/cmselect/cmhaff/68/6803.htm>
2. ensuring that members have access to current policies and procedures that are consistent with nationally agreed best practice through the National Working Group on CSE (ref 2.4 MOU).
3. periodically auditing inter agency practice, focusing on compliance with the multi agency procedures, the quality of service and the views of service users. (ref 2.5b MOU).
4. actively seeking feedback from children who are in receipt of CSE screening and subsequent interventions so have experience of how the procedures and guidelines work in practice, to allow their opinions to be taken into account when evaluating and developing guidelines and procedures. (ref MOU 2.5e).
5. developing , reviewing & monitoring relevant Safeguarding Policy & Procedure.

2.1 Work plan, process and reporting

CSE will:

- provide an annual summary of the work of the group for inclusion in the Independent Chair's Annual Report
- record, monitor and report on sub group attendance to the Board
- work closely with all relevant sub groups of the Board
- present all policies and procedures developed by CSE to the SCPB for approval

The chair will report regularly to the Board on progress or lack of it through their report to the Core Business Group

2. Value Base

The CSE sub group members will ensure that policies and procedures reflect a consistent value base in regard to the principles of:

- safeguarding is **everyone's responsibility**: for services to be effective each professional and organisation should play their full part (Working Together 2013) **and**
- a **child-centred approach**: for services to be effective they should be based on a clear understanding of the needs and views of children. (Working Together 2013)
- **anti discriminatory and anti oppressive practice** demonstrated through mutual respect and sensitivity to the diversity of children and adults circumstance and backgrounds in respect to age, gender, physical or mental ability, culture, religion, language, sexual orientation or socio-economic status
- **confidentiality, data protection and information sharing** - the CSE will work within the agreed SCPB Information Sharing Protocol
 - a. ***'Fears about sharing information cannot be allowed to stand in the way of the need to promote the welfare and protect the safety of children'*** (Working together 2013)

3. Membership

4.1 The CSE will be chaired by a full member of the SCPB, a Vice Chair, plus members from agencies/ services which may include:

- **Health and Social Services**
- **Education, Sport and Culture**
- **States of Jersey Police**
- **Family Nursing & Home Care**
- **Primary Care**
- **Housing**
- **Voluntary and Community Sector**

Representatives will be drawn from a broad range of services and do not have to be members of the Safeguarding Partnership Board.

4.2 The CSE may co-opt, as appropriate, additional members on a temporary basis in order to access specialist skills and knowledge which will assist the work of the group. Members of the sub group may name substitutes, who will have the same responsibilities as the sub group member for whom they are substituting.

4.3 Member responsibility

- The CSE members will keep up to date with any emerging procedural issues in their agency, and within the field of adult Safeguarding generally.
- The CSE members will develop and contribute to joint working protocols.
- The CSE members will exercise their responsibility to be a conduit of information between the Board and agencies/services

5. Decision Making and Accountability

5.1 To be quorate, attendance must include as a minimum:

- the Chair or Vice Chair
- and at least four other members or their substitutes from four different services/agencies

5.2 The CSE will conduct business on a consensual basis.

5.3 Members of the subgroup are accountable to each other and the Board for completion of actions as required for the delivery of the sub group work programme.

6. Administration

The CSE Sub Group Chair will ensure, with the support of the SPB Officer, that:

- the CSE meets at least quarterly on dates to be agreed in advance or at such other intervals as may be agreed by members
- the agenda is circulated prior to the meetings and meeting notes are taken, circulated to members with copies being retained and stored by the chair
- meeting notes are agreed as a permanent record at the following meeting