

## General Practice Safeguarding Audit 2015 (voluntary)

### 1 Summary

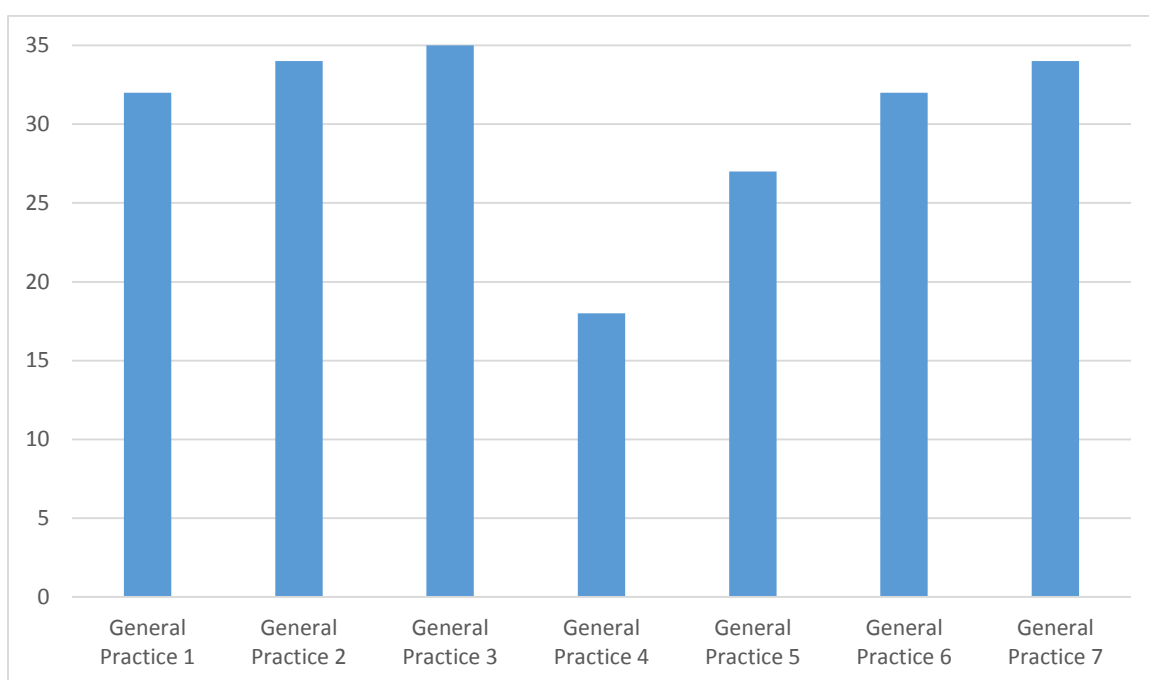
In 2015 eleven general practices became signatories to the Jersey Safeguarding Partnership Board Memorandum of Understanding (available on this link):

<http://www.gov.je/Government/Pages/StatesReports.aspx?ReportID=1251>).

These practices were invited to review their Safeguarding processes using a General Practice specific tool developed in the UK instead of the standard audit filled in by statutory agencies.

This was a voluntary pilot process and six practices submitted a completed audit to the Safeguarding Office. A brief summary of the results and the answers to questions posed are provided below.

### 2 Out of the 35 criteria in the audit how many did the practice evaluate as complete or in progress?



There were 35 criteria, one practice reported 100% compliance.

### 3 Questions from audit responses and Answers

**3.1 Question:** There were queries about the level of training different staff are required to have.

**Answer:** Comprehensive information is published by [Royal College of Paediatrics and Child Health 2014<sup>1</sup>](#).

The Framework identifies five levels of competence, and gives examples of groups that fall within each of these. The levels are as follows:

- Level 1: All staff including non-clinical managers and staff working in health care settings

<sup>1</sup> [http://www.rcn.org.uk/\\_\\_data/assets/pdf\\_file/0008/474587/Safeguarding\\_Children\\_-\\_Roles\\_and\\_Competerences\\_for\\_Healthcare\\_Staff\\_02\\_0....pdf](http://www.rcn.org.uk/__data/assets/pdf_file/0008/474587/Safeguarding_Children_-_Roles_and_Competerences_for_Healthcare_Staff_02_0....pdf)

- Level 2: Minimum level required for non-clinical and clinical staff who have some degree of contact with children and young people and/or parents/carers
- Level 3: Clinical staff working with children, young people and/or their parents/carers and who could potentially contribute to assessing, planning, intervening and evaluating the needs of a child or young person and parenting capacity where there are safeguarding/child protection concerns
- Level 4: Named professionals
- Level 5: Designated professional

This is a single agency requirement that will not be met by the Safeguarding Board Multi agency training. However the Safeguarding board training is available to medical practice staff and provides an opportunity to network with staff from other agencies and learn about processes that are specific to Jersey. The details of training offered by the Safeguarding Partnership Board can be found here:

<http://www.gov.je/Caring/IndependentMonitoring/SPB/Pages/SafeguardingTraining.aspx>

Training options for Jersey staff identified by the General Practice Safeguarding Partnership Board representative Dr Wilson are detailed at **Appendix one**, this includes details of Friday lunchtime sessions coming up in 2015.

**3.2 Question:** What does it mean to provide equality of access in relation to services for children and young people?

**Answer:** In the UK this point would be evidenced by demonstrating that that services are accessible to children and families especially the most vulnerable<sup>1</sup>. The charging structure of the private business model for GP service delivery in Jersey means that there can be a cost barrier. Beyond this structural consideration there are practical issues for example language skills, disabled access, and the communication of statements in relation to equality of treatment regardless of ethnicity, gender and sexuality. The Safeguarding office is interested in any best practice that can be shared.

**3.3 Question:** What internal audits of safeguarding practice are required?

**Answer:** It is recommended that the Safeguarding Lead GP and deputy use audit to review responses to any Safeguarding issues in order to identify any barriers to best practice. Issues to be considered are:

*Clinicians and senior administrative staff working with children and families attend and keep records of internal review meetings such as critical incident reviews relating to safeguarding or child protection, vulnerable child and family meetings, attendance at external meetings such as with the Named Safeguarding GP, education and training record, evidence of good safeguarding coding and record keeping, evidence of timely response to child protection enquiries, record of reports to Case Conferences and attendance at Strategy Meetings and Case Conferences (extract from audit tool).*

### **3.4 Question:** Where can the Safeguarding Board policies and procedures be accessed?

**Answer:** The Safeguarding board is developing its own website which will have resources for General Practice. It currently has a presence on gov.je:

<http://www.gov.je/Caring/IndependentMonitoring/SPB/Pages/index.aspx>

The Safeguarding Board Multi Agency Child Protection Procedures are web enabled and available here:

<http://jerseyscb.proceduresonline.com/index.htm>

The Safeguarding Board Multi Agency Adult at Risk Procedures are web enabled and available here:

<http://www.proceduresonline.com/jersey/adults/>

## **4 Other areas being developed or blank in some responses**

- Training of all staff including raising awareness of Safeguarding policies at induction
- Safe recruitment
- The development of Safeguarding Children and Adults at risk Policies and Procedures and their communication to all staff
- Whistle blowing policy
- Supervision and support for staff working with children, families and adults at risk that is always available
- Taking into account the wishes and feelings of patients of all ages when practice services are designed and delivered
- Doctors attend safeguarding multi agency meetings and assessments when able to

## **5 Conclusion**

The results of the audit demonstrated that practices are engaged with the issues and are accessing Safeguarding training resources. There are areas to develop for example many practices are in the process of accessing training for staff.

The office wish to thank all the practices who completed the audit and reassure all practitioners that we are working closely with Public Health to avoid duplication of function and refinement of the audit tool for any future use. Your feedback has been essential to this process.

Please do not hesitate to contact our policy officers if you require additional information:

Marion Walton: [m.walton@gov.je](mailto:m.walton@gov.je) 442802

## **Appendix one:**

Training notes: Dr Wilson

### **Level 1 Training for ALL staff options**

#### **1. e-learning for health**

CHILDREN- WOULD HAVE TO PAY FOR LICENSES.... For level 1-3.

<http://www.eintegrity.org/e-learning-healthcare-course/safeguarding-children.html>

ADULTS - FREE

<http://www.e-lfh.org.uk/programmes/safeguarding-adults/open-access-sessions/>

#### **2. Locally**

The Safeguarding Partnership Board train up trainers to provide foundation training in children and adults- 2 separate courses, each course lasts 3 hours. GP practices would have to have a representative attend the 2-3 day training course whom then delivers the training to other members of staff. Or you are very nice to Jacquie Coates/Gill or Marcelle Sekirsky and they magically run you 2 x 3hour courses for all staff...I suggest 6hours for each member of staff is not the most efficient way of doing it.

<http://www.gov.je/SiteCollectionDocuments/Caring%20and%20support/ID%20Safeguarding%20Partnership%20Board%20inter-agency%20training%20programme%202015%2020150113MN.pdf>

#### **3. Online educare**

<http://www.educare.co.uk/educare-for-health/licence-c/>

**4. Lunch and Learn session** (discovered by Jacquie Coates IMC) from Wessex, you pay £30 for the resources i.e. powerpoint etc and then someone (i.e. you as GP lead or nurse or me (at a cost!)) delivers it over 1-1.5hours to all your staff.

<https://www.wessexlmcs.com/lunchandlearn>

NB. NO LOCAL UPDATE is needed for level 1 training, so can all be completed online or in the UK if you so desire.

### **Level 3 Training for doctors and nurses**

#### **1. e-learning for health**

CHILDREN- WOULD HAVE TO PAY FOR LICENSES.... You need to complete levels 1, 2 and 3.

<http://www.eintegrity.org/e-learning-healthcare-course/safeguarding-children.html>

ADULTS - FREE

<http://www.e-lfh.org.uk/programmes/safeguarding-adults/open-access-sessions/>

## 2. Locally

The SPB run several local courses at different levels but you need to have done level 1 training first before doing any level 2, 3 courses locally.

<http://www.gov.ie/SiteCollectionDocuments/Caring%20and%20support/ID%20Safeguarding%20Partnership%20Board%20inter-agency%20training%20programme%202015%2020150113MN.pdf>

## 3. Go to the UK and do a level 3 course.... For example....

**RCGP half day course for GPs- level 3.**

<http://www.rcgp.org.uk/professional-development/london-and-south-england/wessex-faculty/wessex-safeguarding-19-jun-15.aspx>

<http://www.rcgp.org.uk/professional-development/london-and-south-england/wessex-faculty/~media/Files/RCGP-Faculties/South-England/Wessex/Safeguarding%20Level%203%2019%20June%202015%20%20final%20programme.ashx>

**ANY UK or ONLINE COURSE WOULD NEED TO BE SUPPLEMENTED BY AN UPDATE REGARDING LOCAL PROCEDURES AND POLICIES... i.e. which form to fill in and who to call etc....**

### **Additional General Practice focused local training in 2015**

Friday lunchtimes at Peter Crill lecture theatre, the General Hospital 13.00 to 14.00p.m.

**November 13<sup>th</sup>** Safeguarding update level 3; adults at risk and children

**December the 11<sup>th</sup>** Preventing suicide

---

<sup>i</sup> <http://www.rcgp.org.uk/clinical-and-research/clinical-resources/~media/Files/CIRC/Safeguarding-Children-Toolkit-2014/RCGP-NSPCC-Safeguarding-Children-Toolkit.ashx>